

# VENDOR APPLICATION/CONTRACT

## Saluting Our Veterans

Sunday, December 12, 2021  
FAM Church, 1400 E. Canal St, Mulberry FL  
12:00-4:00 pm

Company:	Contact:
Address:	
City/Province/Postal Code:	
Phone:	Cell/Alt. phone:
Email:	Website:
Facebook Page :	Twitter:

Business and Product Description:

### SPONSORSHIP

Are you interested in sponsoring any events at the Saluting Our Veterans event? Yes No  
Are you interested in donating a prize to the Saluting Our Veterans event? Yes No

### VENDOR REQUIREMENTS

Vendors will be allotted 10X10 Sq. ft space. You are responsible for supplying your own canopy, table and chairs. All canopies should be weighted down. All vendors are to remain for the duration of the Saluting Our Veterans event, 12:00-4:00 pm. It is a rain or shine event so there are no refunds, and a tent is recommended. You may not leave your booth unattended at any time. Breakdown will be allowed no sooner than 4:00pm. You must leave your space trash free and in the condition you found it. We will supply you with a person to watch your booth for food/restroom breaks.

### PAYMENT OPTIONS

Payment will be made by: CHECK PAY PAL CASH APP

### TOTAL COST

Total Cost \$25 per vendor.

### SIGNATURE

I/We hereby apply to vendor at the Saluting Our Veterans event, December 12, 2021.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

As a **valued vendor**, we would like to make this process as **easy, profitable & enjoyable** as possible but understand that Veterans Helping Veterans Worldwide and FAM Church is in no way responsible for lost, damaged or stolen property. Contact us today if you require any additional information, accommodation due to a special need , have questions or to book your vendor space and/or sponsorship:

**Veterans Helping Veterans Worldwide (hereon known as VHVW)**  
Jackie Mills, Event Coordinator, (609) 972-4241 millsnjveteran@gmail.com

### For office use only

Space Assignment \_\_\_\_\_ Payment received \$ \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Application Approved

Application Not approved

Application

Incomplete

# Terms and Conditions

## Space Rental Payment

Successful vendors will receive a letter of acceptance, and an invoice for applicable amount via email. If your application is not accepted, you will be notified via email. VHVW reserves the discretion to grant or refuse any request from individuals or companies wishing to exhibit in the festival.

## Cancellation Policy

Please note that your space rental fee is non-refundable. This event is rain or shine.

## Subletting/Shared Space

Subletting space is prohibited. The Vendor shall not assign, sublet or apportion the whole or any part of the space allocated by VHVW to the Vendor.

## Exhibit Space

Vendors will be responsible for the setup of their own exhibit. The Vendor agrees to confine its activities to their assigned exhibit space. Each space will be 10' X 10'.

## Assignment of Exhibit Space

Exhibit space will be allocated by VHVW. VHVW reserves the right to relocate exhibits which may be affected by a change in the site plan, or in the interests of optimum traffic control and exhibit exposure. VHVW will not be held liable if competitive Vendors are adjacent to or opposite each other, but, if possible, efforts will be made to allocate space on a basis fair to all Vendors. No major changes to displays are permitted during the Salute Our Veterans event. VHVW and FAM Church will not be responsible to a Vendor for any loss or damage caused as a result of the booth being opened and unattended during event hours.

## Set-Up

All vendors must be set up one hour prior to event commencement on event day. Vendor space, will be made available from 9:00 – 11:00. As a courtesy to other vendors, please unload as quickly as possible and move your vehicle to the vendor designated parking area.

## Arrangement of Exhibits

Displays must not protrude beyond your assigned area or obstruct the view of the neighboring booths,. Vendor may not attach displays to walls, structural supports, or flooring in the exhibit building or area, nor may it suspend anything from ceilings, rafters or trees. VHVW reserves the right to restrict the use of glaring or irregular lighting effects. Company name must be prominently displayed on booth. No open flames, under any circumstances.

## Dismantling and Removal

No Vendor shall dismantle or remove any part of its display before the time scheduled as specified: Any material remaining after the cut off time may be removed by VHVW at Vendor's expense.

### **Character and Conduct**

All displays and promotional literature must be in good taste. The product or service must be presented in a professional manner.

### **Food**

All food vendors must meet and comply with City of Mulberry permit, Fire and Public Health regulations and may be inspected at the event. Vendor must indicate on application form if food will be served/sampled. VHVW reserves the right to cease any sampling or serving of food by vendors if regulations are not met.

### **Raffles, Draws, Alcohol etc**

Free samples may be distributed if approved by VHVW prior to the Salute Our Veterans commencing. Orders for products may be taken and merchandise may be sold at cash retail prices. The sale and/or distribution of wine, liquor, beer, vape, cigarettes or cannabis products is strictly prohibited.

### **Noise**

The Vendor shall at the request of VHVW should not use loudspeakers, microphones, amplifiers, musical instruments, gramophones, radios, film equipment or any other item.

### **Care**

It is the Vendor's responsibility to keep their area clean and orderly throughout the Support Our Veterans event and to ensure it is ready for opening at 12:00 pm, December 12, 2021.

- Garbage must be taken to and placed in the garbage bin
- A fine may be levied to any Vendor not adequately cleaning their area.

### **Common Areas**

All lobbies, corridors, aisles, restrooms, food and beverage concessions, sidewalks and road way will be considered as general show areas to be used for the movement and flow of the public and/or for their entertainment and convenience. No Vendor will be permitted to use these areas for the display or distribution of products, services or their attendant literature.

### **Advertising**

The Vendor may use the name of the show to promote only its participation at the show. It cannot be used in any way that is perceived as an endorsement by VHVW of the Vendor's company, product and/or service. Vendors grant VHVW the right to utilize any artisan booth or product photograph for promotional consideration.

### **Safety, Fire and Health**

The Vendor will adhere to all local fire & safety regulations. Vendor shall be properly insured for the same.

**Liability**

VHVW and FAM Church shall not under any circumstances whatsoever be liable or responsible for: (a) any loss, damage, theft or destruction whatsoever or howsoever caused to any goods, equipment or any other property belonging to the Vendor or for which the Vendor is responsible  
(b) any damage or injury suffered by the Vendor or his/her servants or agents, or by any other person  
(c) any loss, damage, injury, or cost whatsoever suffered by the Vendor by reason of any change in the date, time or place of Exhibition or the abandonment thereof.

**Parking**

VHVW recommends parking in the vendor parking lot.  
Any unauthorized vehicles left on the event grounds may be tagged and towed from the grounds.

**General**

All matters and questions not covered by these Terms and Conditions are subject to the decision of VHVW. In addition, VHVW shall have full discretion in the interpretation and enforcement of all terms and conditions contained herein and the authority to make such amendments thereto and such further rules and regulations governing the conduct of the participation in the festival as it shall consider necessary for the proper presentation of the event,

Vendor agrees to abide by all decisions of VHVW and further agrees to cease any activity that VHVW deems to be a violation of the terms and conditions and to follow the directive of the VHVW. By signing the Saluting Our Veterans Vendor Application Form, I agree to the above Terms and Conditions.

By submitting the Vendor Application Form, I have read and agree to the above Terms and Conditions of this application.

I also understand and agree that this application is not binding, until and unless accepted and agreed upon by the VHVW and vendor fees have been received, and so accepted and signed shall constitute a binding contract.

Name of applicant: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_